Flooring Installer Interview & Quote Checklist

Compare two or three written quotes using the same project scope.

A low total does not always include the same work. Use this checklist during the measurement and each installer interview so responsibilities, exclusions and timing are clear before work begins.

Customer: _____

Project address: _____

Installer/company: _____

Quote date: _____

1. Measurements and material plan

Total project square footage

Room-by-room breakdown or notes

Waste allowance (percent or sq. ft.)

Who calculated the waste allowance?

Box count and coverage

Plank direction and layout notes

2. Edges, transitions and stairs

Number and type of transitions

Who supplies and installs transitions?

Stair treads and risers: quantity and details

Nosing, open sides and stair returns

Baseboards or quarter round: scope

Doors requiring trimming or undercutting

3. Removal, subfloor and moisture

Old-floor removal and disposal scope

Subfloor preparation and leveling

Moisture testing method and results

Required moisture barrier

Existing damage or repairs

Responsibility and cost for added preparation

Compare the full written scope

Record what each installer includes, excludes and charges.

4. Moving, handling and site details

Toilets, appliances and furniture: who moves what?

Product pickup or delivery responsibility

Carrying and material handling responsibility

Storage or acclimation requirements, if applicable

5. Schedule, payment and accountability

Proposed start date

Estimated job duration

Crew size and daily schedule

Payment schedule

Written change-order process

Workmanship warranty terms

Liability insurance provider and policy details

Cleanup and leftover material responsibility

Responsibility for repairs

Custom conditions and exclusions

Quote comparison

Compare	Installer 1	Installer 2	Installer 3
Labor total			
Materials supplied			
Preparation included			
Removal/disposal included			
Transitions/stairs included			
Start date/duration			
Warranty/insurance verified			
Exclusions/change orders			

Questions and notes

Important: WarehouseDirect.US sells flooring. We do not install, supervise, certify or guarantee independent installers. Use written quotes, verify insurance and choose the professional whose scope and terms fit your project. Call or text your selected

> WarehouseDirect.US warehouse with product, specification, box-count or coverage questions.
